



# *Importing Personal Property Into Mongolia*

## **HOUSEHOLD GOODS AND PERSONAL EFFECTS**

### **CUSTOMS REGULATIONS AND REQUIRED DOCUMENTS**

#### **Customs Regulations:**

Client is not required to be present during Customs clearance process; however it is advised the client is in Mongolia in the event their presence is requested. All air shipments are physically inspected at the terminal. Clearance is 1-2 days. Ocean shipments are also physically inspected with the average clearance time of 3-7 working days.

Used household goods and personal effects are duty free provided goods have been owned and used by the customer for a minimum of six months and customer has lived abroad for at least one year. All new items will be levied a tax. The goods must be imported within six months of arrival. Items can not be sold, lent or otherwise disposed of during stay.

**Returning Nationals** must have lived outside of Mongolia at least six months.

#### **Required Documents:**

- ✓ Passport - copy of identification pages, notarized
- ✓ Visa - copy
- ✓ Residence Permit – valid for a minimum of 183 days, notarized copy; must be obtained within 7 days after arrival into Mongolia
- ✓ Bill of Lading/Air Waybill – original, name must be identical to the Passport
- ✓ Pack list
- ✓ Power of Attorney – giving authority for Destination Agent to arrange customs clearance
- ✓ Employer Registration Certification – notarized copy
- ✓ Employer's Request Letter – signed by employer in Mongolia
- ✓ Declaration Form – attesting to items of importation are not for commercial use

#### **Returning Nationals:**

- ✓ Passport –copy, stamped by Mongolian Immigration, including foreign visa page
- ✓ Comprehensive Valued Inventory – dated & signed by owner
- ✓ National ID card – valid, not expired
- ✓ Letter from Employer –attesting to employment abroad

#### **Diplomat Status:**

Foreign diplomats, members of government or international organizations are granted tax and duty free entry of their personal effects and household goods. All documents must arrive to the Destination Agent 15 days prior to arrival to obtain free entry from the Ministry of Foreign Affairs.

#### **Required Documents:**

- ✓ Diplomatic Franchise
- ✓ Passport – original
- ✓ Letter of Request – obtained from diplomatic organization
- ✓ Comprehensive inventory –dated & signed by owner

- ✓ Power of Attorney – giving authority for Destination Agent to arrange customs clearance

## RESTRICTED/DUTIABLE ITEMS

- ✓ Appliances/Electronics – must have invoices/receipts
- ✓ Prescription medications – require a health certificate
- ✓ Firearms & ammunition- require multiple permits; consult Destination Agent for current requirements
- ✓ New items – (less than 6 months) must have invoices/receipts
- ✓ Antiques, Art & Carpets – duty free, cannot be sold in Mongolia, amounts imported must be proportionate to the amount of household goods imported; valued inventory or purchase invoices required
- ✓ Alcohol – Wine: 2 liters duty free in excess of that incurs excise tax up to 6.00 per bottle
- ✓ Tobacco – 200 cigarettes or 250 grams of loose tobacco, in excess of these amounts incurs duty

## PROHIBITED ITEMS

- ✓ Narcotics/illegal drugs of any kind
- ✓ Pornography and subversive material
- ✓ Explosives, ammunitions, firearms and weapons unless otherwise approved
- ✓ Chemicals & other toxic materials
- ✓ Alcohol – with 75% alcohol content or higher is prohibited
- ✓ Taxidermy items – CITES Certificate required

## IMPORTATION OF PETS

Health Certificate must state name, sex and breed. Quarantine may be required depending on type of animal and country of origin. Consult with your Destination Agent prior to consigning your pets.

### Required Documents:

- ✓ Certificate of Vaccination – including rabies, less than 6 months prior to arrival
- ✓ Health Certificate - by a Veterinarian at origin
- ✓ Passport of owner & Residence Permit - originals

## IMPORTATION OF VEHICLES

Vehicles are subject to excise and VAT taxes and duties. Amount to be paid is based on value, model, year, cubic centimeters, accessories and type of gas used. Duty is 5% of vehicle's value.

VAT: 10% of value + duties + excise tax.

The OBL must show chassis & engine numbers, cubic capacity, year of manufacture, brand and model.

### Required Documents:

- ✓ Certificate of Title and Registration - must be original
- ✓ Commercial/Purchase Invoice – must be original
- ✓ Drivers License & Insurance Certificate
- ✓ OBL

## NOTES:

**Entry & Exit Requirements:** One must register with the Office of Immigration, Naturalization, and Foreign Citizens in Ulaanbaatar within seven days of arriving in Mongolia. The Government of Mongolia

passed a law requiring foreign citizens to carry their residency permit card or passport at all times while in Mongolia. A fine will be imposed if you do not have the required identification if you are stopped or questioned for any reason. Stays longer than 90 days require an exit visa, also obtained from Office of Immigration.

**Safety & Security:** US citizens are encouraged to enroll in the Smart Traveler Enrollment Program, to stay current with the latest safety and security announcements dispersed by the Embassy in your area. Your enrollment can also help the Department of State reach your family and friends in case of emergency.

**Crime:** Street crime is common in Mongolia, particularly in Ulaanbaatar, the capital. Inter-racial couples are targeted for assault. The perpetrators usually target foreign men with local women. These assaults range from organized attacks by nationalist groups to spontaneous incidents in bars. U.S. Embassy has received an increased number of reports of apparently xenophobic attacks against foreign nationals. These attacks occurred without provocation, and robbery was not the motive. Attackers targeted the victim(s) based solely on their ethnicity or perceived foreign nationality. Some of these attacks were directed against U.S. citizens. Additionally, nationalist groups frequently mistake Asian-Americans for ethnic Chinese or Koreans and may attack without warning or provocation. Asian-Americans should exercise caution at all times when walking the streets of Ulaanbaatar.

**Currency:** In Ulaanbaatar, some hotels accept travelers' checks in U.S. dollars, and several banks convert travelers' checks to dollars or Mongolian currency, known as Tugrugs. You can use credit cards at a variety of hotels, restaurants, and shops in the city. Cash advances against credit cards are available at some commercial banks. Very few ATMs exist outside of Ulaanbaatar the capital; cash is the only method of payment.

**Health:** Some HIV/AIDS entry restrictions exist for visitors to and foreign residents of Mongolia. For additional information, contact the Embassy of Mongolia before you travel. Sanitation in some restaurants, particularly outside of Ulaanbaatar, is inadequate. One should drink bottled water and use other routine safety measures to protect one's health. Severe air pollution is a serious problem during the winter months, and travelers with breathing or other health problems should plan accordingly. Infectious diseases, such as plague and meningococcal meningitis, are present at various times of the year. Tuberculosis is an increasingly serious health concern in Mongolia. Medical facilities in Mongolia are very limited and do not meet most Western standards, especially for emergency health care. Doctors and hospitals usually expect immediate payment in cash for health services.

**Fumigation of Wood Packing Materials:** As of this posting Mongolia does not impose ISPM15 regulations for wood packaging material (WPM).

## **ACKNOWLEDGMENTS:**

Santa Fe: Mongolia

Embassy of Mongolia:

[http://www.mongolianembassy.us/consular\\_and\\_visa/consular\\_contact\\_information.php](http://www.mongolianembassy.us/consular_and_visa/consular_contact_information.php)

Department of State: [http://travel.state.gov/travel/cis\\_pa\\_tw/cis/cis\\_973.html](http://travel.state.gov/travel/cis_pa_tw/cis/cis_973.html)

Smart Traveler Enrollment Program (STEP) <https://travelregistration.state.gov/ibrs/ui/>

USDA: [www.aphis.usda.gov](http://www.aphis.usda.gov)

International Association of Movers

**The information presented herein is based on customs data available at the time of publishing and is frequently subject to change without notice. It is the responsibility of the owner or importer of the household goods to comply with the current customs restrictions, regulations, and duties of the country to which the goods are imported. We strongly advise customers to contact the consulate or embassy of the destination country for the most current information on customs regulations, restrictions and duties for importing household goods, personal effects and vehicles.**